



PCFR

**PHOENIX
COMMITTEE ON
FOREIGN
RELATIONS**

**Phoenix Committee on Foreign Relations
Student Fellows
Program Guidelines and Expectations**

PCFR's Student Fellows (PSF) Program is designed to provide graduate students who are focused on international-related businesses/industries and hope to stay in the metro Phoenix area following completion of their degree with the opportunity to become intimately involved with the mission and programs of PCFR.

Fellows have the opportunity to **be a member for up to two years** if they are in good standing after the first year, with the ability to attend programs at no charge. This membership is highly selective and is only open to one student per target institution per year. Students who hope to become a Fellow are encouraged to engage with PCFR by attending events at the student rate, and by working with their PCFR representatives at their home institution. If selected, a PCFR Student Fellow is expected to:

1. Contribute to the mission of PCFR.
2. Participate in meetings. At each meeting, a fellow will be selected to sit at the head table (as available), interact with our featured guest, and following the event, provide a summary of the evening and related discussion.
3. Actively contribute to a deliverable item, as managed by the PSF coordinator that contributes to the mission of PCFR. Projects will be briefed to the PCFR Board at the completion of the season.
4. Stay in touch between meetings. There is a PSF coordinator. You are expected to stay in contact with this coordinator between and at meetings. Reaching out to other Student Fellows during the fellowship term is highly encouraged.
5. Proactively engage in the membership, including, but not limited to:
 - Introducing yourself to the membership at a meeting during the season.
 - Mix and mingle with the members.
 - Reach out to other members that may be of interest to you and your major.
 - Communicate to the PSF coordinator what your interests are, and how we can help you achieve your goals.
6. **Interface with one of the PCFR committees**—Membership, Program (incl. Reading Group), Outreach, or PR—to provide assistance based on your skillset and expertise
7. **Interviewing current and new members** and highlighting their experiences for newsletter content, eblasts and the PCFR website.
8. Have a high probability of staying in Phoenix and look to become a Young Professional member upon completion of your studies.
9. Give feedback on ways the program can be improved.

Agreed to by: _____

Date: _____